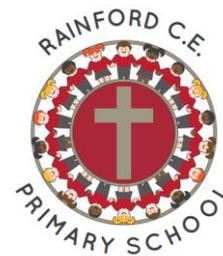


Rainford C.E. Primary School

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Rainford
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WA11 8AJ

*'Learning and growing together to achieve
our best in the love of God'*



Headteacher: Mrs A. Richardson B.Ed. (Hons) NPQH

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Rainford CE Primary School is part of Liverpool Diocesan Schools Trust

LEAVE OF ABSENCE DURING TERM TIME REQUEST FORM

Government Amendments to the 2006 regulations **remove** references to family holiday and extended leave as well as the statutory threshold of ten school days. The amendments make it clear that headteachers may **not** grant any leave of absence during term time unless there are '**exceptional**' circumstances.

NB: Leave of absence in term time should only be applied for in circumstances where it is not possible to take leave during school holidays.

Pupil's Name: Class:.....
(Block Capitals)

Address:.....

Reason for Absence: (Please state clearly and attach other evidence for consideration)
.....
.....

Dates: FROM TO (Inclusive)

Total No of days absence:.....

Parent's Signature Date:

SCHOOL USE ONLY

Absence Approved Absence Denied Current Attendance

Reason:.....
.....

Headteacher's Signature..... Date:

Number of days absence in the current year including the above



